

# Campus UCLA



## LOS ANGELES

*On this programme, students get a real taste of life in the Sunshine State. They are given the opportunity to learn English, integrate and make friends with American students, plus enjoy an exciting timetable of activities. Everything takes place on campus at the most famous university in California – UCLA.*



Students will be staying at Sproul Hall at the University of California, Los Angeles (UCLA). UCLA is considered one of the flagship institutions of the University of California system and is located in the residential area of Westwood, bordered by Bel Air, Beverly Hills and Brentwood. The campus' location in Los Angeles makes excursions to local museums, theaters, or other entertainment venues relatively quick and easy. The accommodation on campus has all the facilities students may need with lots of communal areas to meet friends. Students can take advantage of UCLA's sports facilities, which are also used for many on-campus activities.

### WHAT'S INCLUDED

- General English course - 20 lessons per week (1 lesson = 45 minutes)
- Course Materials
- End of Course Certificate
- International classes
- Weekly integrated session with American students
- Supervised activity programme (per week):
  - 5 half-day activities and 4 evening activities
  - 1 full-day activity (for students staying 2 weeks minimum)
- Transport to all activities (public or private transport)
- Welcome pack

### ACCOMMODATION ADDRESS

UCLA  
Sproul Hall  
350 De Neve Drive  
Los Angeles  
CA 90024

### TRAVEL TIME FROM AIRPORT

**LA International Airport** - Approx. 45 minutes

### DATES AVAILABLE

25 June - 06 August 2016

### AGES

10 - 17 years

### ARRIVAL DAY

Saturday

### DEPARTURE DAY

Saturday

### EMERGENCY NUMBERS

(+1) 310 363 9332

Check-in: Saturday 4pm. Check-out: Saturday 11am. Please note: Students with early arrivals and late departures can store their luggage in a room.

### GETTING TO SCHOOL & ACTIVITIES

- Classes are located within UCLA grounds, just minutes away from the student dorms.
- Transport is included for all organised activities - no transport is included for free days.

## Meals

### Breakfast

Buffet dining - Includes tea/coffee, toast, jam, omelettes made to order, eggs any style, hot and cold cereal, biscuits and gravy, fresh fruit, yogurt, and more.

### Lunch & Dinner

Buffet dining - Includes multiple entrees, grilled chicken breast, cheeseburgers, veggie burgers, giant hotdogs, vegetarian options, fresh fruit, soft serve ice cream, frozen yogurt, fresh fruit, soft drinks, coffee, tea, milk (non-fat, low-fat, and regular), and many dessert choices. There are 3 double-sided soup and salad bars, and a Wolfgang Puck Brick-Burning Pizza Oven with deep-dish pizza.

Please note: All menus with a list of meals and their nutritional content can be previewed daily [here](#).

### DIETARY REQUIREMENTS

Dietary Requirements: If students have specific diet requirements (e.g. Gluten free / vegetarian / Halal), EC must be informed of this prior to the student's arrival.

Please note: For gluten-free meals a supplement may apply.

### MEDICAL

Students must have proof of adequate health, accident and travel insurance while attending any of our programmes. This must be acquired prior to their arrival.

Students should always travel to the US with a proof of insurance document. Insurance can be either private or booked through EC. Further information is provided on request.

EC must be advised upon booking of any medical conditions, allergies or medications that need to be administered to students.

## Accommodation

### TYPE OF ROOM

Twin room. Students are placed in a room with other students of the same gender.

### BATHROOMS

Shared bathroom (ratio of 1 bathroom per 12 students)

### BOARD STATUS

Full board. Breakfast, a variety of hot or cold lunches and dinner are served in the campus cafeteria.

### WHAT TO EXPECT FROM THE ACCOMMODATION

- Rooms include: beds, chest of drawers and storage space
- Student lounge with TVs
- Communal area
- 24-hour security including a campus policeman
- International Leaders are accommodated in twin rooms shared with another International Leader. If International Leaders book a single room, a single room supplement will be charged at the time of booking and reserved based on availability.
- Access to Sunset Village Recreation Center which includes two swimming pools and three tennis courts.
- Security boxes are available for students on a first come, first served basis. Documentation may be stored in a secure place, this service is provided to all students at no additional charge.

### WIFI

### LINEN/TOWELS

Bed linen and towels are provided and can be exchanged weekly, students are expected to make their own beds.

### CLEANING

Students are expected to keep their rooms neat and tidy. By request, rooms are cleaned on a weekly basis by the residence cleaning staff. Common areas are cleaned on a daily basis.

### LAUNDRY

Coin operated laundry facilities are available at an approx cost of \$1.50 per wash and \$1.50 per dry. Prices are subject to change

### SUPERVISION

Students are supervised. EC employs a member of staff to supervise the residence throughout the night. This person is responsible for ensuring that all students return to their rooms prior to their curfew and that discipline is maintained.

## Learning Centre

Classes are held on campus at University of California Los Angeles, in classroom buildings adjacent to both the dining facilities and the dormitory rooms. Classrooms are no further than a 5-minute walk from dorms. Wi-Fi is available in the learning centre.

### Course: General English

20 lessons per week (a total of 15 hours)

1 lesson = 45 minutes

- No lessons are held on the first day, but students will be given a Placement Test, followed by orientation and an activity in the afternoon.
- Lessons are engaging and designed especially for young learners. Teachers aim to satisfy any interest, with a focus on communication to boost students' confidence when using English in practical situations. Regular projects, assignments, and conversation classes help to ensure that students improve their English as much as possible.
- The course will develop students' English language skills by integrating the key areas of reading, writing, speaking and listening.
- Classes will begin on the second day and students will follow a regular time table.
- Lessons will alternate between morning and afternoon sessions on a weekly basis.

### Unique feature:

Students take part in a Cultural Exchange Programme where they can practice their English with fellow American students.

### FIRST DAY

On the first day, all students sit a placement test – The placement test allows academic staff to place students in the relevant group for their ability.

After the test, students will be given orientation. During the orientation students will be provided with the schedule of classes, directions to classes and details on activities.

### MINIMUM COURSE DURATION

1 week

### MAXIMUM CLASS SIZE

15 students

### ATTENDANCE

Attendance at school is compulsory unless there is a justified reason for absence. In the case of a student falling ill, an EC staff member will provide assistance. If students are required to see a doctor a basic visit can be expensive.

### EDUCATIONAL MATERIALS

Educational materials are provided. Students should bring their own notepaper and pens.



## SAMPLE PROGRAMME

	Morning	Afternoon	Evening
Saturday	Arrivals		
Sunday	Orientation		Welcome Party
Monday	Placement Test	Welcome Activity	Welcome Party
Tuesday	Lessons	California Science Center	Movie Night
Wednesday	Lessons	International Meet & Greet	Free Evening
Thursday	Lessons	Bowling & Arcade	Karaoke Night
Friday	Lessons	The Grove	Farewell Party
Saturday	Free Day or Optional Disneyland or Universal Studios		
Sunday	Santa Monica Beach		
Monday	Lessons	American Football	Welcome Party
Tuesday	Lessons	The Getty Center + Picnic Lunch	Movie Night
Wednesday	Lessons	International Meet & Greet	Free Evening
Thursday	Lessons	Hollywood Tour	Karaoke Night
Friday	Lessons	Santa Monica Beach & Pacific Pier	Farewell Party
Saturday	Departures/Free Day or Optional Day Trip: Disneyland or Universal Studios		

- This is a sample programme only and changes may occur
- Any lessons / activities missed will not be made up.
- Lessons will alternate weekly between morning and afternoon
- Please note: Students are directly supervised by EC staff at the residence, during activities and at school. During their free time students may be allowed to go out in groups by themselves, but assistance is always readily available from staff via the emergency number.

## EXTRA ACTIVITY

- **Disneyland Day Trip:** Available 02 July, 09 July, 16 July, 23 July, 30 July.
- **Universal Studios Day Trip:** 02 July, 09 July, 16 July, 23 July, 30 July
- Extra activities must be booked at the time of course booking.

## POCKET MONEY: SUGGESTED SPENDING MONEY/COST OF LIVING

EC does not provide a pocket money service. Parents should ensure their children have sufficient pocket money for the duration of their stay. EC Los Angeles recommends an average budget of \$210 per week. Should students require more pocket money during their stay, parents are asked to transfer funds through an international transfer service.

## WHAT TO PACK?

Weather in LA during the summer ranges from 65 F to almost 90 F. Most students are comfortable in t-shirts, tank tops, shorts and jeans, with light jackets for the evenings. Students may want to bring nicer dress clothes for their graduation parties, but it is not required.

# Welfare, Rules and Disciplinary Action

## CURFEW TIMES

Students are expected to return to the Residence right after the end of their activities and be in their rooms by 10pm.

## DRUGS

The consumption of any illegal drugs will result in the immediate expulsion and repatriation of the student and the possible intervention of the police.

## CUSTOMER COMPLAINTS

At EC, we endeavour to provide our students with the highest possible level of service. If, however, a student is unsatisfied with any aspect of their programme with EC, we ask that they inform us immediately. Most problems are small and can be quickly resolved by our staff members. During the first week of school, all students are given an 'Initial Course Evaluation Form', in which they are asked to evaluate various aspects of their stay, such as tuition, accommodation and leisure. The form also allows students the opportunity to bring to our attention anything that is not to their satisfaction, should they feel unable to speak to us directly. An EC staff member will talk to any student who rates a service as 'poor' or 'not so good' in their Initial Course Evaluation Form. They will try to find a solution as quickly as possible. If the problem cannot be resolved immediately, an official complaint form is filled in and the student's agent will also be informed. A thorough investigation will be carried out. The Initial Course Evaluation Form is given to the students during their first few days at EC so that problems can be solved immediately and not disrupt the remainder of their time with us. There is also an End-of-Course Evaluation Form which gives the students an opportunity to provide EC with general feedback before returning to their home country.

Course Certificate

### Course Certificate

Students must attend all lessons and organised activities in order to receive their End of Course Certificate.

Extra nights may be available at an additional fee, all requests are subject to availability.

### Visa Requirements

Our junior programmes in the USA include 15 hours of lessons per week plus activities, thus they are considered as cultural programmes. This means that students need to apply for a tourist visa and do not require a visa letter.

## ALCOHOL CONSUMPTION

EC will not tolerate the consumption of alcohol by Junior students. Students who consume alcohol risk being expelled from the school and repatriated to their home country. In America the legal age to drink is 21 and the legal age to buy cigarettes is 18.

## ACCOMMODATION RULES

- Students must keep their room neat and tidy, including making their own bed every morning
- Curfew times must be respected by all students
- Students who are not living in the residence are not allowed to stay in any of the rooms
- Girls are not allowed to stay in the boys' rooms and vice versa
- Students are liable for any damages/breakages caused to school property. Payment for damages must be effected immediately and the residence staff will not allow the students to leave the residence unless payment has been made.
- Students are not allowed to change rooms without EC's authorization. Rooming preference should be indicated on the enrolment form. Requests of room changes received after allocation will not be guaranteed.
- Students are given a key card for their room. If the student loses his/her key card there is a 24-hour front desk at which they can request a new key for a fee of \$10

## EXPULSION

EC reserves the right to expel and repatriate a student at his/her own expense for any of the following reasons:

- Possession of any illegal drugs
- Drinking of or possession of alcohol
- Malicious damage to school property or place of accommodation
- If the student is a danger to his/her own safety or that of other students
- Breaking American law
- Repeated failure to attend academic lessons
- Violation of any EC Residence Terms and conditions and School rules.

In any of the above circumstances the student is informed that their stay is going to be terminated with immediate effect. Simultaneously EC informs the student's agent of the student's behaviour and the course of action to be taken. The earliest flight available is booked and an EC staff member accompanies the student to the airport to ensure that the student leaves the country. Following such action EC will terminate all relationships with the student and will be unable to take further responsibility for the student. No refunds will be given to any students who have been expelled.



